**Executive Regional Directors**

**Weekly PLC Team Meeting**

**November 20, 2013**

**7-8:30 am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Develop team norms
* Review ERD duties

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Trevor
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda |
| **7:05-7:15** | Reading **(Karen)** |
| **7:15-7:30** | Develop team norms  ERD norms reviewed, discussed, revised. |
| **7:30-8:10** | Review ERD duties |
| **8:10-8:20** | Address other items not on agenda |
| **8:20-8:25** | Conclude meeting with a summary  Determine items for next meeting agenda   * Time to meet for 2nd informal weekly discussion * Review norms   Confirm assignments and next steps |
| **8:25-8:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms?   **PLUS**   * Appreciate Trevor’s perspectives * Structured while also taking time to have conversation * Working to help and support each other   **DELTA** |